



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Karl Watson	<b>Group / Establishment:</b>	SSE Outdoors
<b>Date</b>	January 2022		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b>
		January 2023
Grass Sledging is undertaken on two manicured slopes within the grounds of Kilve Court. One a purpose built slope with a launching area and the other in 'Folly Field' where start areas must be clearly marked. Both slopes have longer grass and less incline towards the base to slow sledges gradually and avoid overrun	Completed by centre management in consultation with instructors & a site visit	<b>Mobile reception / nearest landline</b>
		ODC / main office

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>All participants</b> – falling from a sledge	<ul style="list-style-type: none"> <li>Teach an exit strategy as part of the safety brief. This is only taught if they are going to overrun or exit the course. This method is not to be used to stop</li> <li>Ensure a clear signal is taught in case a participant falls out of their sledge. 'I'm ok'</li> <li>Ensure participants are age and size appropriate for the activity</li> <li>Safety brief given to all and reiterated throughout session</li> <li>Continuous monitoring of session</li> <li>Encouragement and guidance provided throughout the session to participants</li> <li>Accompanying adults to assist with supervision</li> </ul>	4	2	8				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>All participants</b> – being hit by sledges moving at speed	<ul style="list-style-type: none"> <li>Clear safety brief given to all</li> <li>Session to pause if persons need to cross the slope</li> <li>Participants can push sledges only when running the session on the 'Folly field' and if the group are deemed to be sensible by the instructor to do so</li> <li>Observers clear of slope, behind banks</li> </ul>	4	1	4				
<b>All participants</b> – Holes, ruts in the ground	<ul style="list-style-type: none"> <li>Site maintenance carried out on a schedule by groundskeeper</li> <li>Report defects to grounds staff</li> <li>Check the entire slope at the start of each session for ruts or large stones and debris</li> </ul>	2	2	4				
<b>All participants</b> – finger entrapment	<ul style="list-style-type: none"> <li>Hands to remain on the handles inside the sledge at all times while moving</li> <li>Clear and detailed safety brief given to all</li> <li>Clothing and long hair in line with SOP's – tied up for hair &amp; tucked inside sledge for baggy clothing</li> <li>Positive encouragement throughout the session for all</li> <li>Instructions given prior to release to remind of how to steer</li> </ul>	3	2	6				
<b>All participants</b> – over running the course	<ul style="list-style-type: none"> <li>Not recommended for participants over 14 years of age</li> <li>Adults are not permitted to have a turn</li> <li>The bottom of the slope is left slightly longer in length to assist with slowing down-upkeep my grounds staff</li> <li>Rolling out of sledge to be executed if leaving the slope completely, and going over the bank</li> <li>Participants briefed on how to steer their sledge</li> <li>Ensure clear communication at all times</li> </ul>	4	2	8				

\* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
<b>Name of assessor's manager:</b>	Ack Moore	<b>Date:</b>	21/2/22	<b>Manager's comments</b>
<b>Signature:</b>				