



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Carly Kew	<b>Group / Establishment:</b>	Great Wood / SSE Outdoors
<b>Date</b>	January 2022		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b>
		January 2023
<b>Night Line</b> – This activity takes place through the stream and the woods within the grounds of Great Wood Camp. There is a rope to guide participants through the course with obstacles along the way. All of this is done with participants blind folded if they wish. Self-confidence and teamwork are the focus for this activity.	Site tour, in consultation and agreement with instructors and GWT	<b>Mobile reception / nearest landline</b>
		Poor-varied Main office

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>Instructors &amp; participants</b> Slips, trips & falls	<ul style="list-style-type: none"> <li>Footwear appropriate for activity, wellies</li> <li>Participants are blind folded, therefore slow movement is encouraged</li> </ul>	4	1	4				
<b>Instructors &amp; participants</b> Panic / fear of being blindfolded	<ul style="list-style-type: none"> <li>Safety/activity brief given to all participants</li> <li>We operate a challenge by choice manor</li> <li>The group must remain together or in a minimum of pairs, working together.</li> <li>One hand on the rope guide and one hand on their team mate as far as is possible</li> <li>Instructions are given if they lose contact with their partner or team</li> </ul>	1	2	2				

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		S	L	S x L				
<b>Instructors &amp; participants</b> Bumping into objects/elements	<ul style="list-style-type: none"> <li>Participants to wear helmets, correctly fitted by instructor</li> <li>Each participant can choose to be a leader or not. Everyone is inducted in that role at the start. It is explained about giving good clear instructions to the team</li> </ul>	2	2	4				
<b>Instructors &amp; participants</b> Contamination	<ul style="list-style-type: none"> <li>All participants briefed not to pick up faecal matter/fungi</li> <li>Constant reminders throughout session</li> <li>Thorough course checks before activity commences</li> <li>All participants to wash hands after activity</li> </ul>	2	1	2				
<b>Instructors &amp; participants</b> Getting lost/ going with an unknown adult	<ul style="list-style-type: none"> <li>Safety/activity brief given to all participants</li> <li>Regular head counts throughout session</li> <li>Clear boundaries set and explained to all participants</li> <li>Visiting staff to assist with constant monitoring of participants during activity session</li> </ul>	2	1	2				
<b>Instructors &amp; participants</b> Public right of way through Great Wood Camp	<ul style="list-style-type: none"> <li>Safety brief for all</li> <li>Expect public to stay to allocated path, not to roam around camp (gate to gate)</li> <li>Instructors/visiting staff to be aware or made aware of any persons using footpath</li> </ul>	4	1	4				

\* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval				
<b>Name of assessor's manager:</b>	Ack Moore	<b>Date:</b>	24.01.2022	<b>Manager's comments</b>
<b>Signature:</b>				