

Risk assessment form (H&S)

Name of assessor(s)	Tim Gouge	Group / Establishment:	SSE Outdoors Charterhouse Centre
Date Review Date	January 2023 Annually		

Description	How was the assessment done?	Mobile Phone Signal
		Varies at each location
General / Group Management – This risk assessment is intended to identify general group management risks associated with working on activities, and travel to and from the venue. More specific risks and control measures will be identified in the specific activity risk assessments where appropriate.	Completed by the Senior Instructor in consultation with the Centre Manager	Nearest Landline
		Varies at each location

Person Affected	Hazard(s) Identified	Existing Controls?	<u>Risk Rating</u> * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Getting lost or separated	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Regular head counts</p> <p>Walking speed should be appropriate</p> <p>Torches if needed</p> <p>High visibility jackets available if needed</p> <p>A member of staff should be at the front unless it is clear and safe to let participants go ahead. Clear stopping points should be explained.</p> <p>A member of staff should remain at the back of the group</p>	3	1	3				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Poor behaviour	Activity run in accordance with standard operating procedures (SOPs) and activity notes Safety/Activity briefing for all participants, and constant monitoring throughout the session Instructor training Early intervention Reinforcement of ground rules Referral to learning objectives Abandonment of session should the instructor deem it unsafe to continue due to poor behaviour / external factors Utilise visiting staff to maintain high standards of group control / remove poorly behaved participants and re-integrate when/ if possible/appropriate	2	3	6				
Participants	Stranger danger	Safety/Activity briefing for all participants, and constant monitoring throughout the session Utilise visiting staff to maintain high standards of group control	2	1	2				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor Members of the public	Road traffic accident	<p>Activity run in accordance with standard operating procedures (SOPs), activity notes and highway code</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Potential hazards pointed out</p> <p>Vigilance and good group management when crossing and walking along roads making the participants aware of your expectations</p> <p>Utilise visiting staff to maintain high standards of group control</p> <p>High visibility jackets available should the instructor deem necessary</p> <p>Walking in a controlled manner with a responsible adult at the front and back of the group may be necessary.</p> <p>Group may need to stop at the side of the road to let traffic past.</p>	4	1	4				

Assessor's Signature – Where a review takes place resulting in no changes to the assessment and risk rating this form can be re-signed, dated, any relevant comments made and a note added for the next review date.

Print	Tim Gouge	Date	30/01/2023	Comments	
Sign	TGouge				