



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Karl Watson, Callum McMillan	<b>Group / Establishment:</b>	SSE Outdoors
<b>Date</b>	January 2023		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>  Grass Sledging is undertaken on two maintained slopes within the grounds of Kilve Court. One a purpose built slope with a launching area and the other in 'Folly Field' where start areas must be clearly marked. Both slopes have longer grass and less incline towards the base to slow sledges gradually and avoid overrun	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?  Completed by centre management in consultation with instructors & a site visit	<b>Next review date:</b>  January 2024
		<b>Mobile reception / nearest landline</b>  ODC / main office

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>All participants</b> – falling from a sledge	<ul style="list-style-type: none"> <li>demonstrate a exit strategy as part of the safety brief. This is only taught if they are going to overrun or exit the course. This method is not to be used to stop</li> <li>Ensure a clear signal is taught in case a participant falls out of their sledge. 'I'm ok'</li> <li>Ensure participants are age and size appropriate for the activity</li> <li>Safety brief given to all and reiterated throughout session</li> <li>Continuous monitoring of session</li> <li>Accompanying adults to assist with supervision</li> </ul>	4	2	8				
<b>All participants</b> – Collision with sledge	<ul style="list-style-type: none"> <li>Clear safety brief given to all</li> <li>Clear crossing located at bottom of hills</li> <li>Observers clear of slope, behind banks.</li> </ul>	4	1	4				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>All participants</b> – Holes, ruts in the ground	<ul style="list-style-type: none"> <li>Site maintenance carried out on a schedule by groundskeeper</li> <li>Report defects to grounds staff</li> <li>Check slope at the start of each session for ruts or large stones and debris.</li> </ul>	2	2	4				
<b>All participants</b> – finger entrapment	<ul style="list-style-type: none"> <li>Hands to always remain on the handles inside the sledge while moving.</li> <li>Clear and detailed safety brief given to all</li> <li>Clothing and long hair tied up for hair &amp; tucked away.</li> <li>Instructions given prior to release to remind of how to steer</li> </ul>	3	2	6				
<b>All participants</b> – over running the course	<ul style="list-style-type: none"> <li>Not recommended for participants over 14 years of age</li> <li>Adults are not permitted to have a turn</li> <li>The bottom of the slope is left slightly longer in length to assist with slowing down-upkeep my grounds staff</li> <li>Rolling out of sledge to be executed if leaving the slope completely, and going over the bank</li> <li>Participants briefed on how to steer their sledge</li> <li>Always ensure clear communication</li> </ul>	4	2	8				

\* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval

<b>Name of assessor's manager:</b>	Ack Moore	<b>Date:</b>	21/2/23	<b>Manager's comments</b>	
<b>Signature:</b>					