



Risk assessment form (H&S)

Name of assessor(s)	Karl Watson/ Callum McMillan	Group / Establishment:	SSE Outdoors
Date	January 2023		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2024
Shelter building can be part of an offsite walk, a Bushcraft session or as a standalone activity. Locations for shelter building include sites on the Quantocks or at our Bushcraft woodland near Pardlestone Lane.	Site visit- Activities manger and Lead Instructors	Mobile reception / nearest landline
		Outdoor Centre

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants <ul style="list-style-type: none"> Slips, Trips and Falls 	<ul style="list-style-type: none"> Safety briefing for all participants Appropriate footwear to be worn (ankle Supported) Constant monitoring throughout the session Potential hazards pointed out, branches, logs, uneven ground Area to be checked before the start of every session Walking expected throughout session 	2	2	4				
All participants <ul style="list-style-type: none"> Cuts, Bumps, and other injuries 	<ul style="list-style-type: none"> Safety brief on what can be picked up and used Continuous monitoring throughout the session Appropriate manual handling taught No access to shelter when being built or after instructor approval. First aid kit to be carried by instructor 	2	2	4				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – <ul style="list-style-type: none"> Falling branches. Collapsing shelters 	<ul style="list-style-type: none"> No one should be inside of the shelter whilst being constructed Staff to assist if needed Dynamic risk assessment of area being used checking fall any loose branches on trees. Continuous monitoring of all participants All shelters to be checked by instructor before going in. 	2	2	4				
All participants – windy / extreme weather	<ul style="list-style-type: none"> Weather forecast to be checked prior to start of session Session ceased if needed, check with management 	2	2	4				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval

Name of assessor's manager:	Ack Moore	Date:	17/01/2023	Manager's comments	
Signature:					