



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Carly Kew	<b>Group / Establishment:</b>	Great Wood / SSE Outdoors
<b>Date</b>	January 2024		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b>
		January 2025
<b>Team Challenges</b> – team challenges on permanent or removable stances, rocket building & launching. To encourage teamwork, communication skills and confidence.	Site Visit – in consultation and agreement with instructors & GWT	<b>Mobile reception / nearest landline</b>
		Poor-varied Main office

Who could be harmed, and how?	What is already being done to control the risks?	HUUH *Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>Instructors &amp; participants</b> Slips, trips and falls at ground level	<ul style="list-style-type: none"> <li>Activity/safety brief given to all participants</li> <li>Correct clothing/footwear to be worn suitable for activity/weather conditions</li> <li>Activity area to be checked for debris before start of activity</li> <li>Individual stances to be checked before start of sessions</li> </ul>	2	2	4				
<b>Instructors &amp; participants</b> Slips, trips & falls from height	<ul style="list-style-type: none"> <li>Safety brief given to all participants – standing on crates, planks, logs</li> <li>Extra care to be taken in wet conditions</li> <li>Brief participants on correct lifting techniques</li> <li>A minimum of 3 participants on either side of the spider's web to lift volunteers through it</li> <li>No shoulder carries or lifting above heads by an individual</li> </ul>	4	2	8				

Who could be harmed, and how?	What is already being done to control the risks?	HUUH *Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
	<ul style="list-style-type: none"> <li>No participant is to be forced to lift or be lifted for any of the elements</li> </ul>							
<b>Instructors &amp; participants</b> Splinters /rope burns	<ul style="list-style-type: none"> <li>Safety brief given to all participants</li> <li>Participants briefed on carrying wooden objects or sharp plastic objects</li> <li>Participants instructed not to slide hands along wooden objects or ropes</li> <li>Extra care to be taken in wet conditions</li> </ul>	2	2	4				
<b>Instructors &amp; participants</b> Back injuries from lifting	<ul style="list-style-type: none"> <li>A clear safety briefing given to all participants on correct lifting techniques, with a demonstration</li> <li>Bending at the knees, keep back straight</li> <li>Continuous monitoring and support given throughout session when participants are being lifted</li> <li>Brief participants to hold hands or wrists, not to interlock fingers</li> <li>All participants briefed on spotting techniques, can then be used throughout the session</li> </ul>	3	2	6				
<b>Instructors &amp; participants</b> Hit by flying objects	<ul style="list-style-type: none"> <li>Safety brief given to all participants</li> <li>Clear safe areas to be marked out for spectators</li> <li>Participants only to go to launch site when the instructor calls them over</li> <li>Instructor to supervise each launch, due to high pressure</li> <li>Ensure landing areas are kept clear and participants know not to walk across area until told to do so by an instructor</li> </ul>	2	2	4				

\* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

Please now pass this assessment to your manager for approval

<b>Name of assessor's manager:</b>	Ack Moore	<b>Date:</b>		<b>Manager's comments</b>	
<b>Signature:</b>					