



Risk assessment form (H&S)

Name of assessor(s)	Karl Watson, Callum McMillan	Group / Establishment:	SSE Outdoors
Date	January 2024		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		January 2025
Beach study -The beach at Kilve is an ever-changing coastline. It is a stony beach consisting of limestone shelving and is part of the Jurassic coast.	Site visit and consultation with lead instructors and mangers	Mobile reception / nearest landline
		Good/ Chantry land line

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – Clothing/ hair entrapment.	<ul style="list-style-type: none"> COP guidance regarding clothing to be followed. Hair to be tied back and/or tucked out of the way throughout session. Suitable clothing to be worn in accordance with weather on the day. 	2	2	4				
All participants – Slips, trips, falls & minor injuries	<ul style="list-style-type: none"> Suitable footwear to be worn (wellies/boots). Clients briefed about safe movement across the rocks. Continuous monitoring of participants. Staff briefed to assist instructor(s). All staff to have first aid kit on session. 	4	2	8				
All participants – Extreme weather.	<ul style="list-style-type: none"> Check weather prior to start of session/day Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening) Alternative activity identified if winds are high 	2	3	5				

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	<ul style="list-style-type: none"> Sun block, water and shade to be factored during hotter months to reduce heat stroke. Hats, gloves and coats to factored during cold months to reduce hyperthermia. 							
All participants – injuries from dropped / broken rocks.	<ul style="list-style-type: none"> Only pick up rocks no bigger than their hand. Group control & continuous monitoring throughout session. Early intervention & reinforcement of rules. 	3	2	6				
All participants – Cliff collapse and falls from height	<ul style="list-style-type: none"> Safety areas to be clearly communicated to all participants (designated area at beach defined in front of 40m of grassy area with no High cliff) - usually marked with clear markers and visiting staff used to monitor. 5m zone from edge of cliffs at bottom maintained at all times and stick to footpath if walking along coast above cliff. 	4	2	8				
All participants – Immersion in cold water	<ul style="list-style-type: none"> Safety areas to be clearly communicated to all participants. 5m zone from edge of sea to be maintained at all times, further if sea does not calm. Swimming in river only in suitable conditions. Weather forecast to be checked before start of session. 	4	1	4				
All participants – Routes to beach.	<ul style="list-style-type: none"> Hi viz jackets to be worn by group leaders at front and back of group as a minimum. Walk no more than 2 abreast on roads and footpaths. Stop to let traffic pass, filter into single file. During peak tourist times consider use of alternative routes. Always supervise crossing of participants. Always Walking. 	5	1	5				

Please now pass this assessment to your manager for approval

Name of assessor's manager:	Ack Moore	Date:		Manager's comments	
Signature:					

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	<ul style="list-style-type: none"> Route plan discussed with manager beforehand. Instructor info on staff board before departure. Instructor to have mobile phone on hand if running late. 							
All participants- lost clients, going with an unknown person	<ul style="list-style-type: none"> Maintain good, close group control. Brief accompanying staff as to the support you need to, from and during the beach walk. Regular head counts. Brief participants to stay in threes as a minimum. Brief all participants of boundaries once at the beach. Monitor or move these if needed. 	3	1	3				
All participants- contamination	<ul style="list-style-type: none"> All participants instructed not to pick up faecal matter. All to wash hands at soonest availability. Monitoring of participants who may have ingested sea/river water. Constant communication and monitoring throughout the session. 	4	1	4				

* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).