



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Karl Watson, Callum McMillan	<b>Group / Establishment:</b>	SSE Outdoors
<b>Date</b>	January 2024		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b>
		January 2025
<b>Campfire</b> take place in a purpose-built fire pit at Kilve Court. As a session the instructor will light the fire. Any fires outside the purpose-built fires lit by participants will be covered by the Bushcraft Risk Assessment.	Consultation with lead instructors and managers	<b>Mobile reception / nearest landline</b>
		Good reception / ODC

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>All participants –</b> Clothing/ hair entrapment & jewellery.	<ul style="list-style-type: none"> <li>COP guidance regarding clothing to be followed.</li> <li>Hair to be tied back and/or tucked out of the way throughout session.</li> <li>Any jewellery to be removed at start of session.</li> </ul>	2	2	4				
<b>All participants –</b> Slips, trips, falls & minor injuries	<ul style="list-style-type: none"> <li>Walking always expected.</li> <li>Group to be always kept under control.</li> <li>A safe area around the fire marked and communicated to the group.</li> <li>All staff to have first aid kit on session.</li> </ul>	2	2	4				
<b>All participants –</b> Extreme weather.	<ul style="list-style-type: none"> <li>Check weather prior to start of session/day</li> <li>Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening)</li> <li>Alternative activity identified if winds are high</li> </ul>	2	3	5				

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
<b>All participants</b> – Burns, Scalds	<ul style="list-style-type: none"> <li>• Continuous monitoring throughout the session</li> <li>• Additional staff to assist with supervision</li> <li>• A safe area around the fire, marked out.</li> <li>• Seated unless told otherwise</li> <li>• Appropriate fire size for the activity</li> <li>• Fire extinguished fully after activity. Water to be taken to site for every session.</li> <li>• First aid kit on session.</li> </ul>	4	1	4				
<b>All participants</b> – Cooking around the fire.	<ul style="list-style-type: none"> <li>• Clear instructions about fire safety.</li> <li>• All long hair to be tied back.</li> <li>• All clothing to be secure.</li> <li>• Set boundaries that participants should not cross.</li> <li>• Ask the participants to kneel or be seated whilst cooking, to prevent falling in the fire.</li> <li>• Only instructor to handle hot pans / Kelly kettle, heat proof gloves to be worn.</li> <li>• Continuous monitoring of participants.</li> <li>• Kelly Kettle use for suitable supervising adult.</li> </ul>	3	2	6				

\* [Click here](#) for guidance in calculating Risk Rating. Rate the **severity** of the potential harm (between 1-5, where 5 is fatal) and the **likelihood** of the harm occurring (again 1-5 where 5 is very likely). Guidance is at [HS 004](#).

<b>Please now pass this assessment to your manager for approval</b>				
<b>Name of assessor's manager:</b>	Ack Moore	<b>Date:</b>		<b>Manager's comments</b>
<b>Signature:</b>				