



Risk assessment form (H&S)

Name of assessor(s)	Karl Watson, Callum McMillan	Group / Establishment:	SSE Outdoors
Date	January 2024		

What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date:
		Jan 2025
Climbing and abseiling at Uphill Quarry, a venue modified with fixed anchors from which all rigging will be fixed. RCI holder only to rig and check the system. Access through locked gate into Nature Reserve Grid Ref: (ST 315584)	Desktop Exercise by Senior Instructor & Activities Manager Signed off by Tech Advisor Pete Goldsmith MIC	Mobile reception / nearest landline
		Café, caravan park, boat yard – mobile-varied

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done
		S	L	S x L				
All participants – Clothing/ hair entrapment & jewellery.	<ul style="list-style-type: none"> COP guidance regarding clothing to be followed. Hair to be tied back and/or tucked out of the way throughout session. Any jewellery to be removed at start of session. 	2	2	4				
All participants – Slips, trips, falls & minor injuries	<ul style="list-style-type: none"> Walking always expected. Group to be always kept under control. Briefed to take care moving on uneven ground. All staff to have first aid kit on session. 	2	2	4				

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All participants – Extreme weather.	<ul style="list-style-type: none"> Check weather prior to start of session/day. Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening) Alternative activity identified if winds are high 	2	3	5				
All participants – rigging rings failure	<ul style="list-style-type: none"> Check last inspection (April 2023) dates. Instructor to check for movement 	5	1	5				
All participants – being hit by falling object.	<ul style="list-style-type: none"> Instructor to define a safe zone. Helmets to be worn when outside the safe zone. Safety/Activity briefing for all participants Constant monitoring of participants Encouragement/guidance provided throughout activity session. School staff / additional staff to discipline Briefing on rock fall and awareness of ex limestone quarry Positioning when belaying and backing up 	2	1	2				
All participants – Poor group management/behaviour.	<ul style="list-style-type: none"> Instructor to always maintain group control. Group encouraged to monitor and check each other before climbing. Instructor to check each participant before climbing. Instructor training and competent at leading groups. Session ceased if instructor deems it unsafe to continue. School staff to assist with group management. 	5	1	5				

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All participants – Safety equipment failure/ damage.	<ul style="list-style-type: none"> • Only centre approved equipment to be used. • Manufacturers guidelines for replacement, storage of equipment to be followed. • Equipment checks to be carried out in line with equipment management procedure. • Instructor to check equipment for signs of wear and damage each session. • Report any damaged equipment, and place in the 'de-com bin' in core stores with corresponding defect form filled out. • Assessed instructor to oversee the tower operation and any of its associated safety equipment. • Helmets and Harnesses to be checked by instructor before each turn. • Check, check systems to encourage multiple responsibility for safety checks and eliminate instructor error. • Regular equipment inspections to be carried out and recorded. • Working as trained in accordance with COP's 	5	1	5				
All participants – Falls/ Entrapment due to instructor error.	<ul style="list-style-type: none"> • Full safety brief given to participants demonstrating the correct positioning and stance for all roles. • Approved systems of belaying to be used in line with NGB & centres procedures. • Instructor must be in control of lowering participants; this can include the instructor tailing the rope and allowing participants to operate the belay device, or instructor operates the belay device. • (wheelchair specific) additional rope added for descent to support participant away from the wall to avoid entrapment. • Continuous observation of all participants 	4	1	4				

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	<ul style="list-style-type: none"> Staff regularly refreshed on rescues methods for any entrapments. Staff who are signed off to deliver climbing sessions at Kilve Court can supervise climbing ropes if deemed competent by RCI. Staff signed off to Abseil on the Kilve Abseil Tower may run the abseil, however the RCI holder must always be within arm's reach to take over as necessary. Additional adult, teacher to monitor behaviour and remove those posing a danger in line with behaviour policy. 							
All participants – slips, trips & falls	<ul style="list-style-type: none"> Safety/activity brief for all participants Walking expected at all times Group to be kept under close control when moving around activity base Staff to be extra vigilant and make themselves safe at all times whilst travelling around the crag Keep away from edge unless clipped in 	1	2	1				
All participants – psychological scarring	<ul style="list-style-type: none"> Challenge by choice model for all. Every participant may change their mind about having a go Instructor training regarding soft skills, different methods of communication and facilitation. Clear and age-appropriate demonstrations from the instructor to the group where needed. Set small targets, with an increased target if growth in confidence is observed. Celebrate all success. 	3	2	6				
All participants – poor behaviour	<ul style="list-style-type: none"> Instructor is trained and updated Safety brief for all Continuous monitoring of the group Early intervention 	3	2	6				

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	<ul style="list-style-type: none"> Reinforcement of ground rules Referral to learning objectives Abandonment of session if lead instructor deems it unsafe to continue – poor behaviour or external factors Utilise visiting staff to maintain high standards of group control, remove poorly behaved participants 							
All participants – Unknown person/ general public	<ul style="list-style-type: none"> If public approach at the top, make them aware of the danger. If they approach at the bottom also explain risk. Group to be briefed. If travelling to nearest rest room, no less than 3 at a time or adult to accompany. 	1	2	2				

Please now pass this assessment to your manager for approval

Name of assessor's manager:	Ack Moore	Date:		Manager's comments	
Signature:					