



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Carly Kew	<b>Group / Establishment:</b>	SSE Outdoors / Great Wood
<b>Date</b>	January 2025		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b> January 2026
<b>Night Line</b> – This activity takes place through the stream and the woods within the grounds of Great Wood Camp. There is a rope to guide participants through the course with obstacles along the way. All of this is done with participants blind folded, on a challenge by choice process. Self-confidence and teamwork are the focus for this activity.	Site tour, in consultation and agreement with instructors and GWT	<b>Is the assessment 'generic' or specific to the situation?</b> S


Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
<b>Instructors &amp; participants</b> Slips, trips & falls	<ul style="list-style-type: none"> <li>Appropriate footwear for all, wellies</li> <li>Participants are blind folded, therefore slow movement is encouraged</li> <li>How to communicate to the group if there is an incident</li> <li>Instructor &amp; visiting staff accompany the group for the duration</li> </ul>	3	1	3							

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		S	L	S x L					S	L	S x L
<b>Instructors &amp; participants</b> Panic / fear of being blindfolded	<ul style="list-style-type: none"> <li>Safety brief given to all participants</li> <li>We operate a challenge by choice approach</li> <li>The group must remain together or in a minimum of pairs, working as a team</li> <li>One hand on the rope guide and one hand on their team mate as far as is possible</li> <li>Instructions are given if they lose contact with their partner or team</li> </ul>	1	2	2							
<b>Instructors &amp; participants</b> Bumping into objects/elements	<ul style="list-style-type: none"> <li>Participants to wear helmets, correctly fitted by instructor</li> <li>Each participant can choose to be a leader or not.</li> <li>Everyone is inducted in that role at the start.</li> <li>It is explained about giving detailed clear instructions to each other</li> </ul>	2	2	4							
<b>Instructors &amp; participants</b> Contamination	<ul style="list-style-type: none"> <li>All participants briefed not to pick up fecal matter/fungi</li> <li>Constant reminders throughout session</li> <li>Thorough course checks before activity commences</li> <li>All participants to wash hands after activity</li> </ul>	2	1	2							

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		S	L	S x L					S	L	S x L
<b>Instructors &amp; participants</b> Getting lost/ going with an unknown adult	<ul style="list-style-type: none"> <li>Safety brief given to all participants</li> <li>Regular head counts throughout session</li> <li>Clear boundaries set and explained to all participants</li> <li>Visiting staff to assist with constant monitoring of participants during activity session</li> </ul>	2	1	2							

\* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

**Please now pass this assessment to your manager for approval**

<b>Name of assessor's manager:</b>	<b>Ack Moore</b>	<b>Date:</b>	<b>27/01/25</b>	<b>Manager's comments</b>
<b>Signature:</b>				

**Risk Matrix**

Risk Rating				Consequence (Impact/Severity of Injury)				
Very High (VH) 16-25	High (H) 10-12	Medium (M) 5-9	Low (L) 1-4	1. Insignificant	2. Minor	3. Moderate	4. Major	5. Catastrophic
Likelihood Descriptor		Consequence Descriptor		• Near Miss. • No treatment required.	• First-Aid treatment (e.g. minor cuts, bruises, bumps)	• Medical treatment • Lost time of >3 working days.	• Serious injury/ medical treatment. • Hospitalisation. • Lost time (RIDDOR)	• Loss of life. • Permanent disability.
<b>Likelihood (Probability/Chance)</b>	Very likely. Event is expected to occur in most circumstances: More than 95% chance of occurring.	5.	<b>Almost Certain</b>	M-5	H-10	VH-15	VH-20	VH-25
	There is a strong possibility the event will occur. Between 65% - 95% chance of occurring.	4.	<b>Likely</b>	L-4	M-8	H-12	VH-16	VH-20
	The event has occurred before or could again. Between 35% - 65% chance of occurring.	3.	<b>Possible</b>	L-3	M-6	M-9	H-12	VH-15
	The event is not expected to occur but could under specific circumstances. Between 5% - 35% chance of occurring.	2.	<b>Unlikely</b>	L-2	L-4	M-6	M-8	H-10
	The event has not occurred before, but it may occur in exceptional circumstances. < 5% chance of occurring.	1.	<b>Rare</b>	L-1	L-2	L-3	L-4	M-5