



Risk assessment form (H&S)

Name of assessor(s)	Carly Kew	Group / Establishment:	Great Wood / SSE Outdoors
Date	January 2025		


What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:	How was the assessment done? e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	Next review date: January 2026
Stream Study – The stream runs through the camp, behind the cabins. The session is used to educate participants in the creatures that can be found in the stream and their life cycles.	Site visit in consultation & agreement with instructors and GWT	Is the assessment 'generic' or specific to the situation? G

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
Instructors & participants Slips, trips & falls	<ul style="list-style-type: none"> Safety brief given to all participants Suitable footwear to be worn, preferably wellies Continuous monitoring of participants Visiting staff briefed to assist instructor Aware of archery session if running at the same time 	2	1	2							

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
Instructors & participants Immersion into cold water	<ul style="list-style-type: none"> Safe areas to be clearly communicated to participants Boundaries made clear Participation in the stream if conditions are safe to do so Weather forecast to be checked prior to session Stream levels to be checked/monitored in heavy rainfall Continuous guidance and encouragement given 	2	2	4							
Instructors & participants Getting lost/going with an unknown	<ul style="list-style-type: none"> Regular head counts Fully explain boundaries to participants Maintain good group control Monitor participants throughout session Brief visiting staff to expectations of assistance with participants 	3	1	3							
Instructors & participants Contamination	<ul style="list-style-type: none"> Briefed about not picking up fecal matter Participants to wash hands at end of session Monitoring of participants that may have ingested stream water Continuous monitoring throughout the session 	3	1	3							

* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

Please now pass this assessment to your manager for approval

Name of assessor's manager:	Ack Moore	Date:	27/01/25	Manager's comments
Signature:				

Risk Matrix

Risk Rating				Consequence (Impact/Severity of Injury)				
Very High (VH) 16-25	High (H) 10-12	Medium (M) 5-9	Low (L) 1-4	1. Insignificant	2. Minor	3. Moderate	4. Major	5. Catastrophic
Likelihood Descriptor		Consequence Descriptor		• Near Miss. • No treatment required.	• First-Aid treatment (e.g. minor cuts, bruises, bumps)	• Medical treatment • Lost time of >3 working days.	• Serious injury/ medical treatment. • Hospitalisation. • Lost time (RIDDOR)	• Loss of life. • Permanent disability.
Likelihood (Probability/Chance)	Very likely. Event is expected to occur in most circumstances: More than 95% chance of occurring.	5.	Almost Certain	M-5	H-10	VH-15	VH-20	VH-25
	There is a strong possibility the event will occur. Between 65% - 95% chance of occurring.	4.	Likely	L-4	M-8	H-12	VH-16	VH-20
	The event has occurred before or could again. Between 35% - 65% chance of occurring.	3.	Possible	L-3	M-6	M-9	H-12	VH-15
	The event is not expected to occur but could under specific circumstances. Between 5% - 35% chance of occurring.	2.	Unlikely	L-2	L-4	M-6	M-8	H-10
	The event has not occurred before, but it may occur in exceptional circumstances. < 5% chance of occurring.	1.	Rare	L-1	L-2	L-3	L-4	M-5