



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Carly Kew	<b>Group / Establishment:</b>	Great Wood / SSE Outdoors
<b>Date</b>	January 2025		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b> January 2026
<b>Team Challenges</b> – Various size team challenge elements & activities on permanent or removable stances. Some elements of low ropes can be used as well as rocket building & launching. To encourage teamwork, communication skills and confidence.	Site Visit – in consultation and agreement with instructors & GWT	<b>Is the assessment 'generic' or specific to the situation?</b> G


Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
<b>Instructors &amp; participants</b> Slips, trips and falls at ground level	<ul style="list-style-type: none"> <li>Activity/safety brief given to all participants</li> <li>Correct clothing/footwear to be worn suitable for activity/weather conditions</li> <li>Activity area to be checked for debris before start of activity</li> <li>Individual stances to be checked before start of sessions</li> </ul>	2	2	4							

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		S	L	S x L					S	L	S x L
<b>Instructors &amp; participants</b> Slips, trips & falls from height	<ul style="list-style-type: none"> <li>Safety brief given to all participants – standing on crates, planks, logs</li> <li>Extra care to be taken in wet conditions</li> <li>Brief participants on correct lifting techniques</li> <li>A minimum of 3 participants on either side of the spider's web to lift volunteers through it</li> <li>No shoulder carries or lifting above heads by an individual</li> <li>No participant is pressured to lift or be lifted for any of the elements</li> </ul>	3	2	6							
<b>Instructors &amp; participants</b> Splinters /rope burns	<ul style="list-style-type: none"> <li>Safety brief given to all participants</li> <li>Participants briefed on carrying wooden objects or sharp plastic objects</li> <li>Participants instructed not to slide hands along wooden objects or ropes</li> <li>Extra care to be taken in wet conditions</li> </ul>	2	2	4							
<b>Instructors &amp; participants</b> Back injuries from lifting	<ul style="list-style-type: none"> <li>A clear safety briefing given to all participants on correct lifting techniques, with a demonstration</li> <li>Bending at the knees, keep back straight</li> <li>Continuous monitoring and support given throughout session when participants are being lifted</li> </ul>	3	2	6							

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		S	L	S x L					S	L	S x L
	<ul style="list-style-type: none"> <li>Brief participants to hold hands or wrists, not to interlock fingers</li> <li>All participants briefed on spotting techniques, can then be used throughout the session</li> </ul>										
<b>Instructors &amp; participants</b> Hit by flying objects	<ul style="list-style-type: none"> <li>Safety brief given to all participants</li> <li>Clear safe areas to be marked out for spectators</li> <li>Participants only to go to launch site when the instructor calls them over</li> <li>Instructor to supervise each launch, due to high pressure</li> <li>Ensure landing areas are kept clear and participants know not to walk across area until told to do so by an instructor</li> </ul>	2	2	4							

\* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

**Please now pass this assessment to your manager for approval**

<b>Name of assessor's manager:</b>	<b>Ack Moore</b>	<b>Date:</b>	<b>27/01/25</b>	<b>Manager's comments</b>
<b>Signature:</b>				

**Risk Matrix**

Risk Rating				Consequence (Impact/Severity of Injury)				
Very High (VH) 16-25	High (H) 10-12	Medium (M) 5-9	Low (L) 1-4	1. Insignificant	2. Minor	3. Moderate	4. Major	5. Catastrophic
Likelihood Descriptor		Consequence Descriptor		• Near Miss. • No treatment required.	• First-Aid treatment (e.g. minor cuts, bruises, bumps)	• Medical treatment • Lost time of >3 working days.	• Serious injury/ medical treatment. • Hospitalisation. • Lost time (RIDDOR)	• Loss of life. • Permanent disability.
<b>Likelihood (Probability/Chance)</b>	Very likely. Event is expected to occur in most circumstances: More than 95% chance of occurring.	5.	<b>Almost Certain</b>	<b>M-5</b>	<b>H-10</b>	<b>VH-15</b>	<b>VH-20</b>	<b>VH-25</b>
	There is a strong possibility the event will occur. Between 65% - 95% chance of occurring.	4.	<b>Likely</b>	<b>L-4</b>	<b>M-8</b>	<b>H-12</b>	<b>VH-16</b>	<b>VH-20</b>
	The event has occurred before or could again. Between 35% - 65% chance of occurring.	3.	<b>Possible</b>	<b>L-3</b>	<b>M-6</b>	<b>M-9</b>	<b>H-12</b>	<b>VH-15</b>
	The event is not expected to occur but could under specific circumstances. Between 5% - 35% chance of occurring.	2.	<b>Unlikely</b>	<b>L-2</b>	<b>L-4</b>	<b>M-6</b>	<b>M-8</b>	<b>H-10</b>
	The event has not occurred before, but it may occur in exceptional circumstances. < 5% chance of occurring.	1.	<b>Rare</b>	<b>L-1</b>	<b>L-2</b>	<b>L-3</b>	<b>L-4</b>	<b>M-5</b>