



# Risk assessment form (H&S)

|                            |                 |                               |              |
|----------------------------|-----------------|-------------------------------|--------------|
| <b>Name of assessor(s)</b> | Callum McMillan | <b>Group / Establishment:</b> | SSE Outdoors |
| <b>Date</b>                | 13/01/25        |                               |              |

|  |  |  |
|--|--|--|
| <b>What is the workplace / activity</b><br><b>Beach Walk</b> -The beach at Kilve is an ever-changing coastline. It is a stony beach consisting of limestone shelving and is part of the Jurassic coast | <b>How was the assessment done?</b><br>Site visit and consultation with lead instructors and mangers | <b>Next review date:</b><br>January 2026                                     |
| <b>Beach study</b> -The beach at Kilve is an ever-changing coastline. It is a stony beach consisting of limestone shelving and is part of the Jurassic coast.  | Site visit and consultation with lead instructors and mangers  | <b>Is the assessment 'generic' or specific to the situation?</b><br>Specific |

| Who could be harmed, and how?                           | What is already being done to control the risks?  | *Risk Rating<br>Severity x<br>Likelihood |   |       | What further action is recommended to reduce risks further? | Action by whom? | Date action due | Date action done | Residual Risk Rating<br>Severity x<br>Likelihood |   |       |
|---|---|--|---|-------|---|-----------------|-----------------|------------------|--|---|-------|
|   |   | S  | L | S x L |   |                 |                 |                  | S  | L | S x L |
| <b>All participants –</b><br>Clothing/ hair entrapment. | <ul style="list-style-type: none"> <li>COP guidance regarding clothing to be followed.</li> <li>Hair to be tied back and/or tucked out of the way throughout session.</li> <li>Suitable clothing to be worn in accordance with weather on the day.</li> </ul> | 2  | 2 | 4     |   |                 |                 |                  |  |   |       |

| Who could be harmed, and how?                                      | What is already being done to control the risks?  | *Risk Rating<br>Severity x<br>Likelihood |   |       | What further action is recommended to reduce risks further? | Action by whom? | Date action due | Date action done | Residual Risk Rating<br>Severity x<br>Likelihood |   |       |
|--|---|--|---|-------|---|-----------------|-----------------|------------------|--|---|-------|
|  |   | S  | L | S x L |   |                 |                 |                  | S  | L | S x L |
| <b>All participants –</b><br>Slips, trips, falls & minor injuries  | <ul style="list-style-type: none"> <li>Suitable footwear to be worn (wellies/boots).</li> <li>Clients briefed about safe movement across the rocks.</li> <li>Continuous monitoring of participants.</li> <li>Staff briefed to assist instructor(s).</li> <li>All staff to have first aid kit on session.</li> </ul>   | 4  | 2 | 8     |   |                 |                 |                  |  |   |       |
| <b>All participants –</b><br>Extreme weather.                      | <ul style="list-style-type: none"> <li>Check weather prior to start of session/day</li> <li>Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening)</li> <li>Alternative activity identified if winds are high</li> <li>Sun block, water and shade to be factored during hotter months to reduce heat stroke.</li> <li>Hats, gloves and coats to factored during cold months to reduce hyperthermia.</li> </ul> | 2  | 3 | 5     |   |                 |                 |                  |  |   |       |
| <b>All participants –</b><br>injuries from dropped / broken rocks. | <ul style="list-style-type: none"> <li>Only pick up rocks no bigger than their hand.</li> <li>Group control &amp; continuous monitoring throughout session.</li> <li>Early intervention &amp; reinforcement of rules.</li> </ul>  | 3  | 2 | 6     |   |                 |                 |                  |  |   |       |

| Who could be harmed, and how?                           | What is already being done to control the risks?   | *Risk Rating<br>Severity x<br>Likelihood |   |       | What further action is recommended to reduce risks further? | Action by whom? | Date action due | Date action done | Residual Risk Rating<br>Severity x<br>Likelihood |   |       |
|---|--|--|---|-------|---|-----------------|-----------------|------------------|--|---|-------|
|   |  | S  | L | S x L |   |                 |                 |                  | S  | L | S x L |
| All participants – Cliff collapse and falls from height | <ul style="list-style-type: none"> <li>Safety areas to be clearly communicated to all participants (designated area at beach defined in front of 40m of grassy area with no High cliff) - usually marked with clear markers and visiting staff used to monitor.</li> <li>5m zone from edge of cliffs at bottom maintained at all times and stick to footpath if walking along coast above cliff.</li> </ul>        | 3  | 1 | 3     |   |                 |                 |                  |  |   |       |
| All participants – Immersion in cold water              | <ul style="list-style-type: none"> <li>Safety areas to be clearly communicated to all participants.</li> <li>5m zone from edge of sea to be maintained at all times, further if sea does not calm.</li> <li>Swimming in river only in suitable conditions.</li> <li>Weather forecast to be checked before start of session.</li> </ul>   | 4  | 1 | 4     |   |                 |                 |                  |  |   |       |
| All participants – Routes to beach.                     | <ul style="list-style-type: none"> <li>Hi viz jackets to be worn by group leaders at front and back of group as a minimum.</li> <li>Walk no more than 2 abreast on roads and footpaths.</li> <li>Stop to let traffic pass, filter into single file.</li> <li>During peak tourist times consider use of alternative routes.</li> <li>Always supervise crossing of participants.</li> <li>Always Walking.</li> </ul> | 5  | 1 | 5     |   |                 |                 |                  |  |   |       |

| Who could be harmed, and how?                                       | What is already being done to control the risks?   | *Risk Rating<br>Severity x<br>Likelihood |   |     | What further action is recommended to reduce risks further? | Action by whom? | Date action due | Date action done | Residual Risk Rating<br>Severity x<br>Likelihood |   |     |
|---|--|--|---|-----|---|-----------------|-----------------|------------------|--|---|-----|
|   |  | S  | L | SxL |   |                 |                 |                  | S  | L | SxL |
|   | <ul style="list-style-type: none"> <li>Route plan discussed with manager beforehand.</li> <li>Instructor info on staff board before departure.</li> <li>Instructor to have mobile phone on hand if running late.</li> </ul>  |  |   |     |   |                 |                 |                  |  |   |     |
| <b>All participants-</b> lost clients, going with an unknown person | <ul style="list-style-type: none"> <li>Maintain good, close group control.</li> <li>Brief accompanying staff as to the support you need to, from and during the beach walk.</li> <li>Regular head counts.</li> <li>Brief participants to stay in threes as a minimum.</li> <li>Brief all participants of boundaries once at the beach. Monitor or move these if needed.</li> </ul> | 3  | 1 | 3   |   |                 |                 |                  |  |   |     |
| <b>All participants-</b> contamination                              | <ul style="list-style-type: none"> <li>All participants instructed not to pick up faecal matter.</li> <li>All to wash hands at soonest availability.</li> <li>Monitoring of participants who may have ingested sea/river water.</li> <li>Constant communication and monitoring throughout the session.</li> </ul>  | 4  | 1 | 4   |   |                 |                 |                  |  |   |     |

\* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

| Please now pass this assessment to your manager for approval |          |       |  |                    |
|--|----------|-------|--|--------------------|
| Name of assessor's manager:                                  |          | Date: |  | Manager's comments |
| Signature:   | K Watson |       |  |                    |

### Risk Matrix

| Risk Rating                     |  |                        |                | Consequence (Impact/Severity of Injury)  |   |   |   |  |
|---------------------------------|--|------------------------|----------------|--|---|---|---|--|
| Likelihood Descriptor           |  | Consequence Descriptor |                | 1.<br>Insignificant  | 2.<br>Minor   | 3.<br>Moderate  | 4.<br>Major   | 5.<br>Catastrophic   |
| Very High (VH)<br>16-25         |  | High (H)<br>10-12      |                | Medium (M)<br>5-9  |   | Low (L)<br>1-4  |   |  |
|                                 |  |                        |                | <ul style="list-style-type: none"> <li>Near Miss.</li> <li>No treatment required.</li> </ul> | <ul style="list-style-type: none"> <li>First-Aid treatment (e.g. minor cuts, bruises, bumps)</li> </ul> | <ul style="list-style-type: none"> <li>Medical treatment</li> <li>Lost time of &gt;3 working days.</li> </ul> | <ul style="list-style-type: none"> <li>Serious injury/medical treatment.</li> <li>Hospitalisation.</li> <li>Lost time (RIDDOR)</li> </ul> | <ul style="list-style-type: none"> <li>Loss of life.</li> <li>Permanent disability.</li> </ul> |
| Likelihood (Probability/Chance) | Very likely. Event is expected to occur in most circumstances: More than 95% chance of occurring.                | 5.                     | Almost Certain | M-5  | H-10  | VH-15   | VH-20   | VH-25  |
|                                 | There is a strong possibility the event will occur. Between 65% - 95% chance of occurring.                       | 4.                     | Likely         | L-4  | M-8   | H-12  | VH-16   | VH-20  |
|                                 | The event has occurred before or could again. Between 35% - 65% chance of occurring.                             | 3.                     | Possible       | L-3  | M-6   | M-9   | H-12  | VH-15  |
|                                 | The event is not expected to occur but could under specific circumstances. Between 5% - 35% chance of occurring. | 2.                     | Unlikely       | L-2  | L-4   | M-6   | M-8   | H-10   |
|                                 | The event has not occurred before, but it may occur in exceptional circumstances. < 5% chance of occurring.      | 1.                     | Rare           | L-1  | L-2   | L-3   | L-4   | M-5  |