



Risk assessment form (H&S)

Name of assessor(s)	Callum McMillan	Group / Establishment:	SSE Outdoors
Date	January 2025		

What is the workplace / activity:	How was the assessment done?	Next review date:
Campfire take place in a purpose-built fire pit at Kilve Court. As a session the instructor will light the fire. Any fires outside the purpose-built fires lit by participants will be covered by the Bushcraft Risk Assessment.	Consultation with lead instructors and managers	January 2026
		Is the assessment 'generic' or specific to the situation?

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
All participants – Clothing/ hair entrapment & jewellery.	<ul style="list-style-type: none"> COP guidance regarding clothing to be followed. Hair to be tied back and/or tucked out of the way throughout session. Any jewellery to be removed at start of session. 	2	2	4							
All participants – Slips, trips, falls & minor injuries	<ul style="list-style-type: none"> Walking always expected. Group to be always kept under control. A safe area around the fire marked and communicated to the group. 	2	2	4							

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		S	L	S x L					S	L	S x L
	<ul style="list-style-type: none"> All staff to have first aid kit on session. 										
All participants – Extreme weather.	<ul style="list-style-type: none"> Check weather prior to start of session/day Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening) Alternative activity identified if winds are high 	2	1	2							
All participants – Burns, Scalds	<ul style="list-style-type: none"> Continuous monitoring throughout the session Additional staff to assist with supervision A safe area around the fire, marked out. Seated unless told otherwise Appropriate fire size for the activity Fire extinguished fully after activity. Water to be taken to site for every session. First aid kit on session. 	4	1	4							
All participants – Cooking around the fire.	<ul style="list-style-type: none"> Clear instructions about fire safety. All long hair to be tied back. All clothing to be secure. Set boundaries that participants should not cross. Ask the participants to kneel or be seated whilst cooking, to prevent falling in the fire. 	3	2	6							

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		S	L	S x L					S	L	S x L
	<ul style="list-style-type: none"> Only instructor to handle hot pans / Kelly kettle, heat proof gloves to be worn. Continuous monitoring of participants. Kelly Kettle use for suitable supervising adult. 										

* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

Please now pass this assessment to your manager for approval

Name of assessor's manager:	Karl Watson	Date:	17/02/25	Manager's comments	
Signature:	K Watson				