



Risk assessment form (H&S)

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|----------------------------|-----------------|-------------------------------|--------------|
| Name of assessor(s) | Callum McMillan | Group / Establishment: | SSE Outdoors |
| Date | January 2025 | | |

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|--|--|--|
| What is the workplace / activity: | How was the assessment done? | Next review date: |
| Shelter building can be part of an offsite walk, a Bushcraft session or as a standalone activity. Locations for shelter building include sites on the Quantocks or at our Bushcraft woodland near Pardlestone Lane. | Site visit- Activities manger and Lead Instructors | January 2026 |
| | | Is the assessment 'generic' or specific to the situation? |
| | | |

| Who could be harmed, and how? | What is already being done to control the risks? | *Risk Rating Severity x Likelihood | | | What further action is recommended to reduce risks further? | Action by whom? | Date action due | Date action done | Residual Risk Rating Severity x Likelihood | | |
|---|---|---------------------------------------|---|-------|---|-----------------|-----------------|------------------|---|---|-------|
| | | S | L | S x L | | | | | S | L | S x L |
| All participants – Clothing/ hair entrapment & jewellery. | <ul style="list-style-type: none"> COP guidance regarding clothing to be followed. Hair to be tied back and/or tucked out of the way throughout session. Any jewellery to be removed at start of session. Appropriate footwear to be worn (ankle Supported) | 2 | 2 | 4 | | | | | | | |

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|---|---|--|---|-------|---|-----------------|-----------------|------------------|--|---|-------|
| | | S | L | S x L | | | | | S | L | S x L |
| All participants – Slips, trips, falls & minor injuries | <ul style="list-style-type: none"> Walking always expected. Group to be always kept under control. Briefed to take care moving on uneven ground. All staff to have first aid kit on session. | 2 | 2 | 4 | | | | | | | |
| All participants – Extreme weather. | <ul style="list-style-type: none"> Check weather prior to start of session/day Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening) Alternative activity identified if winds are high | 2 | 3 | 5 | | | | | | | |
| All participants – <ul style="list-style-type: none"> Falling branches. Collapsing shelters | <ul style="list-style-type: none"> No one should be inside of the shelter whilst being constructed Staff to assist if needed Dynamic risk assessment of area being used checking fall any loose branches on trees. Continuous monitoring of all participants All shelters to be checked by instructor before going in. | 2 | 2 | 4 | | | | | | | |
| All participants – windy / extreme weather | <ul style="list-style-type: none"> Weather forecast to be checked prior to start of session | 2 | 2 | 4 | | | | | | | |

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|-------------------------------|---|--|---|-------|---|-----------------|-----------------|------------------|--|---|-------|
| | | S | L | S x L | | | | | S | L | S x L |
| | <ul style="list-style-type: none"> Session ceased if needed, check with management | | | | | | | | | | |

* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

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|---|-------------|--------------|------------|---------------------------|
| Please now pass this assessment to your manager for approval | | | | |
| Name of assessor's manager: | Karl Watson | Date: | 17/02/2025 | Manager's comments |
| Signature: | K Watson | | | |