



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Lawrence Wilson Pete Goldsmith	<b>Group / Establishment:</b>	SSE Outdoors Charterhouse Centre
<b>Date Review Date</b>	January 2024 Annually		

<b>Venue Description</b>	<b>How was the assessment done?</b>	<b>Mobile Phone Signal</b>
<b>Hill walking on the Mendips</b> This includes all led walking routes with groups, including night walks.	Completed by the Senior Instructor in consultation with other staff and Pete Goldsmith our Technical Advisor.	Varied around Charterhouse
		<b>Nearest Landline</b>
		Cheddar – Various

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Group getting lost	Activity run in accordance with standard operating procedures (SOPs) and activity notes Instructor training/ competency/ knowledge of the area Maps taken with group Route selection appropriate Vigilance of instructor/s	4	1	4				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Wildlife – Ticks/ Adders/ Dogs/ Cows/ Bulls/Horses/Goats	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <ul style="list-style-type: none"> <li>Safety/Activity briefing for all participants, and constant monitoring throughout the session</li> </ul> <p><b>Cows/ bulls/adders/horses/goats/sheep</b></p> <ul style="list-style-type: none"> <li>Find alternative route if necessary, inform group how you want them to behave when dealing with any encounters</li> <li>Instructor positioning</li> <li>Do not touch</li> </ul> <p><b>Dogs/ snakes</b></p> <ul style="list-style-type: none"> <li>Do not touch</li> <li>Instructor positioning</li> </ul> <p><b>Ticks</b></p> <ul style="list-style-type: none"> <li>Participants advised to wear long sleeves/trousers</li> <li>Participants made aware to check for ticks on return to the centre</li> </ul>	4	2	8				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Slips, trips and falls	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Potential hazards pointed out in advance</p> <p>Vigilance of instructors in watching out for hazards or hazardous behaviour</p> <p>Participants to wear suitable footwear</p> <p>Instructor to adopt a position of greatest use (POGU) strategy in high-risk areas</p> <p>Utilise visiting staff to maintain high standards of group control</p> <p>Group to be briefed on techniques for walking on challenging terrain</p>	3	2	6				
Participants and visiting staff Instructor	Biohazards (animal/human waste, mud, rubbish etc)	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Instructor vigilance</p> <p>Group to wash hands on return to the centre or when possible</p>	2	2	4				

Person Affected	Hazard(s) Identified	Existing Controls?	Risk Rating * Severity x Likelihood			What further action is recommended?	Action by whom?	Date action due	Date action done
			S	L	S x L				
Participants and visiting staff Instructor	Separation from group	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Vigilance of instructor/s</p> <p>Regular head counts</p> <p>Walking speed should be appropriate</p> <p>Torches if needed</p> <p>High visibility jackets available if needed</p> <p>Management of group, utilizing visiting staff/ other instructors</p> <p>Instructor to be in a position to manage the group</p>	4	1	4				
Participants and visiting staff Instructor	Weather	<p>Activity run in accordance with standard operating procedures (SOPs) and activity notes</p> <p>Safety/Activity briefing for all participants, and constant monitoring throughout the session</p> <p>Instructor to check weather before the activity and make sure everyone is suitably dressed</p> <p>Session abandoned/ picked up if concerned</p> <p>Vigilance of instructor/s</p> <p>Watch out for signs of dehydration/hypothermia etc</p>	2	3	6				

**Assessor's Signature – Where a review takes place resulting in no changes to the assessment and risk rating this form can be re-signed, dated, any relevant comments made and a note added for the next review date.**

<b>Print</b>	<b>Lawrence Wilson</b>	<b>Date</b>	<b>3/12/2024</b>	<b>Comments</b>	
<b>Sign</b>	<b>Lawrence Wilson</b>				
<b>Print</b>	<b>Annouska Evans</b>	<b>Date</b>	<b>13/02/24</b>	<b>Comments</b>	
<b>Sign</b>	<b>A.Evans</b>				