



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Carly Kew	<b>Group / Establishment:</b>	Great Wood / SSE Outdoors
<b>Date</b>	January 2026		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b> January 2027
<b>Duck racing &amp; Dam Building</b> - These are team building activities that include fun and competition. The activities are run in the stream located behind the cabins within the grounds of Great Wood camp.	Site visit in consultation & agreement with instructors & GWT	<b>Is the assessment 'generic' or specific to the situation?</b> S

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
<b>Instructors &amp; participants</b> Immersion in cold water / drowning	<ul style="list-style-type: none"> <li>Safe areas out of the water to be clearly communicated to all</li> <li>Suitable clothing &amp; footwear to be worn</li> <li>Continuous monitoring of participants throughout the session</li> <li>Weather forecast to be checked/levels of water</li> <li>Activity to be cancelled if water levels too high or fast</li> <li>Encouragement &amp; guidance for all</li> </ul>	3	1	3							

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		S	L	S x L					S	L	S x L
	<ul style="list-style-type: none"> <li>Monitoring of participants temperature if completely wet</li> <li>Remove participant from activity if too cold &amp; wet to get warm &amp; dry</li> </ul>										
<b>Instructors &amp; participants</b> Injury from fallen object, rock or stone	<ul style="list-style-type: none"> <li>Safety brief to all</li> <li>Highlight the importance of placing objects carefully and moving objects, never throw objects</li> <li>Highlight careful and safe removal of objects from dams once finished</li> <li>Correct footwear to be worn</li> <li>Poor behaviour to be monitored and acted upon before it escalates</li> </ul>	2	2	4							
<b>Instructors &amp; participants</b> contamination	<ul style="list-style-type: none"> <li>All participants to discuss the importance of not picking up fecal matter</li> <li>All to wash hands at the end of the session</li> <li>Monitoring throughout the session</li> <li>Record any incidents</li> </ul>	3	1	3							

\* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

**Please now pass this assessment to your manager for approval**

<b>Name of assessor's manager:</b>	<b>Ack Moore</b>	<b>Date:</b>		<b>Manager's comments</b>
<b>Signature:</b>				

**Risk Matrix**

Risk Rating				Consequence (Impact/Severity of Injury)				
Very High (VH) 16-25	High (H) 10-12	Medium (M) 5-9	Low (L) 1-4	1. Insignificant	2. Minor	3. Moderate	4. Major	5. Catastrophic
Likelihood Descriptor		Consequence Descriptor		• Near Miss. • No treatment required.	• First-Aid treatment (e.g. minor cuts, bruises, bumps)	• Medical treatment • Lost time of >3 working days.	• Serious injury/ medical treatment. • Hospitalisation. • Lost time (RIDDOR)	• Loss of life. • Permanent disability.
<b>Likelihood (Probability/Chance)</b>	Very likely. Event is expected to occur in most circumstances: More than 95% chance of occurring.	5.	<b>Almost Certain</b>	M-5	H-10	VH-15	VH-20	VH-25
	There is a strong possibility the event will occur. Between 65% - 95% chance of occurring.	4.	<b>Likely</b>	L-4	M-8	H-12	VH-16	VH-20
	The event has occurred before or could again. Between 35% - 65% chance of occurring.	3.	<b>Possible</b>	L-3	M-6	M-9	H-12	VH-15
	The event is not expected to occur but could under specific circumstances. Between 5% - 35% chance of occurring.	2.	<b>Unlikely</b>	L-2	L-4	M-6	M-8	H-10
	The event has not occurred before, but it may occur in exceptional circumstances. < 5% chance of occurring.	1.	<b>Rare</b>	L-1	L-2	L-3	L-4	M-5