



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Carly Kew	<b>Group / Establishment:</b>	Great Wood / SSE Outdoors
<b>Date</b>	January 2026		

<b>What is the workplace / activity / equipment / conditions (delete as appropriate) being assessed:</b>	<b>How was the assessment done?</b> e.g. desktop exercise, site visit, in consultation with employees, managers, safety representatives?	<b>Next review date:</b> January 2027
<b>Jumbies – spider orienteering – photo orienteering – map skills / orienteering.</b> Team & individual orienteering activities suitable for all ages and abilities. Basic map & compass work taught. All activities take place within the boundaries of camp. Instructor able to view whole field from outside main building	Site visit along with consultation and agreement with instructors and GWT	<b>Is the assessment 'generic' or specific to the situation?</b> G

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
<b>Instructors &amp; participants</b> Getting lost or separated	<ul style="list-style-type: none"> <li>Safety brief given to all</li> <li>Boundaries fully explained in brief</li> <li>Constant monitoring of sessions</li> <li>Regular head counts</li> <li>Torches to be used if activity takes place in the evening</li> <li>Muster point for end of session or help needed, communicated with all</li> </ul>	2	1	2							

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		S	L	S x L					S	L	S x L
<b>Participants</b> Slips, trips & falls	<ul style="list-style-type: none"> <li>Suitable footwear to be worn</li> <li>Boundaries clearly explained to the participants</li> <li>All briefed about safe movement across the field / ground</li> <li>Continuous monitoring of participants/head counts</li> <li>Early intervention and reminding of safety rules</li> <li>Staff briefed to support instructor</li> </ul>	2	2	4							

\* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

**Please now pass this assessment to your manager for approval**

<b>Name of assessor's manager:</b>	Ack Moore	<b>Date:</b>		<b>Manager's comments</b>
<b>Signature:</b>				

**Risk Matrix**

Risk Rating				Consequence (Impact/Severity of Injury)				
Very High (VH) 16-25	High (H) 10-12	Medium (M) 5-9	Low (L) 1-4	1. Insignificant	2. Minor	3. Moderate	4. Major	5. Catastrophic
Likelihood Descriptor		Consequence Descriptor		• Near Miss. • No treatment required.	• First-Aid treatment (e.g. minor cuts, bruises, bumps)	• Medical treatment • Lost time of >3 working days.	• Serious injury/ medical treatment. • Hospitalisation. • Lost time (RIDDOR)	• Loss of life. • Permanent disability.
<b>Likelihood (Probability/Chance)</b>	Very likely. Event is expected to occur in most circumstances: More than 95% chance of occurring.	5.	<b>Almost Certain</b>	M-5	H-10	VH-15	VH-20	VH-25
	There is a strong possibility the event will occur. Between 65% - 95% chance of occurring.	4.	<b>Likely</b>	L-4	M-8	H-12	VH-16	VH-20
	The event has occurred before or could again. Between 35% - 65% chance of occurring.	3.	<b>Possible</b>	L-3	M-6	M-9	H-12	VH-15
	The event is not expected to occur but could under specific circumstances. Between 5% - 35% chance of occurring.	2.	<b>Unlikely</b>	L-2	L-4	M-6	M-8	H-10
	The event has not occurred before, but it may occur in exceptional circumstances. < 5% chance of occurring.	1.	<b>Rare</b>	L-1	L-2	L-3	L-4	M-5