



# Risk assessment form (H&S)

<b>Name of assessor(s)</b>	Callum McMillan	<b>Group / Establishment:</b>	SSE Outdoors
<b>Date</b>	January 2026		

<b>What is the workplace / activity:</b>	<b>How was the assessment done?</b>	<b>Next review date:</b>
<b>Campfire</b> take place in a purpose-built fire pit at Kilve Court. As a session the instructor will light the fire. Any fires outside the purpose-built fires lit by participants will be covered by the Bushcraft Risk Assessment.	Consultation with lead instructors and managers	January 2027
		<b>Is the assessment 'generic' or specific to the situation?</b>

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
<b>All participants –</b> Clothing/ hair entrapment & jewellery.	<ul style="list-style-type: none"> <li>COP guidance regarding clothing to be followed.</li> <li>Hair to be tied back and/or tucked out of the way throughout session.</li> <li>Any jewellery to be removed at start of session.</li> </ul>	2	2	4							
<b>All participants –</b> Slips, trips, falls & minor injuries	<ul style="list-style-type: none"> <li>Walking always expected.</li> <li>Group to be always kept under control.</li> <li>A safe area around the fire marked and communicated to the group.</li> </ul>	2	2	4							

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		S	L	S x L					S	L	S x L
	<ul style="list-style-type: none"> <li>All staff to have first aid kit on session.</li> </ul>										
<b>All participants – Extreme weather.</b>	<ul style="list-style-type: none"> <li>Check weather prior to start of session/day</li> <li>Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening)</li> <li>Alternative activity identified if winds are high. (yellow warning or higher)</li> </ul>	2	1	2							
<b>All participants – Burns, Scalds</b>	<ul style="list-style-type: none"> <li>Continuous monitoring throughout the session</li> <li>Additional staff to assist with supervision</li> <li>A safe area around the fire, marked out.</li> <li>Seated unless told otherwise</li> <li>Appropriate fire size for the activity</li> <li>Fire extinguished fully after activity. Water to be taken to site for every session.</li> <li>First aid kit on session.</li> </ul>	4	1	4							
<b>All participants – Cooking around the fire.</b>	<ul style="list-style-type: none"> <li>Clear instructions about fire safety.</li> <li>All long hair to be tied back.</li> <li>All clothing to be secure.</li> <li>Set boundaries that participants should not cross.</li> <li>Ask the participants to kneel or be seated whilst cooking, to prevent falling in the fire.</li> </ul>	3	2	6							

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		S	L	S x L					S	L	S x L
	<ul style="list-style-type: none"> <li>Only instructor to handle hot pans / Kelly kettle, heat proof gloves to be worn.</li> <li>Continuous monitoring of participants.</li> <li>Kelly Kettle uses for suitable supervising adult.</li> </ul>										

\* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS.004](#).

<b>Please now pass this assessment to your manager for approval</b>				
<b>Name of assessor's manager:</b>	Luke Hoather	<b>Date:</b>	12/1/26	<b>Manager's comments</b>
<b>Signature:</b>				