Somerset Council

Risk assessment form (H&S)

Name of assessor(s)	Callum McMillan	Group / Establishment:	SSE Outdoors
Date	January 2026		

What is the workplace / activity:	How was the assessment done?	Next review date:
		January 2027
Held within an enclosed range with a main access point and is instructed either by someone who holds a NSRA qualification or has been in-house trained and holds an Archery GB qualification they are assessed by someone who holds the NSRA qualification.	Managers & Lead Instructors	**Is the assessment 'generic' or specific to the situation?**

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
All participants – Clothing/ hair entrapment & jewellery.	• COP guidance regarding clothing to be followed. • Hair to be tied back and/or tucked out of the way throughout session. • Any jewellery to be removed at start of session.	2	2	4							
All participants – Slips, trips, falls & minor injuries	• Walking always expected. • Group to be always kept under control.	2	2	4							

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
	• Participants to be seated when shooting and waiting. • All staff to have first aid kit on session.										
All participants – • Unsafe handling of firearm	• Visual and walkthrough demonstration on how to handle the rifle at the start of session. • Participants to remain seated when shooting • Participants are briefed not to pick up any pellets of the floor throughout session. • (Stop) Rule in place for all participants if they see anything unsafe. • Rifles to always remain pointed downrange. • Instructor to help participants if struggling with rifle. • Instructor to check that barrel is clear at the end of each participant before going downrange. • Instructor to always keep hold of ammunition	4	2	8							
All participants – • Ricochet ammunition	• Goggles must be worn by all throughout the session. • Ensure that backboards of targets are in serviceable order. check at start and end of session. • Ensure catch trays have been emptied – check at start and end of session.	2	2	4							

* *Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the Risk Assessment policy HS 004.*

Please now pass this assessment to your manager for approval					
Name of assessor's manager:	**Lhoather**	**Date:**	**14/1/26**	**Manager's comments**	
Signature:	Lhoather				