



# Risk assessment form (H&S)

Name of assessor(s)	Callum McMillan	Group / Establishment:	SSE Outdoors
Date	January 2026		

What is the workplace / activity:	How was the assessment done?	Next review date:
		January 2027
<b>Shelter building</b> can be part of an offsite walk, a Bushcraft session or as a standalone activity. Locations for shelter building include sites on the Quantocks or at our Bushcraft woodland near Pardlestone Lane.	Site visit- Activities manger and Lead Instructors	Is the assessment 'generic' or specific to the situation?

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
<b>All participants –</b> Clothing/ hair entrapment & jewellery.	<ul style="list-style-type: none"> <li>COP guidance regarding clothing to be followed.</li> <li>Hair to be tied back and/or tucked out of the way throughout session.</li> <li>Any jewellery to be removed at start of session.</li> <li>Appropriate footwear to be worn (ankle Supported)</li> </ul>	2	2	4							

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
<b>All participants –</b> Slips, trips, falls & minor injuries	<ul style="list-style-type: none"> <li>Walking always expected.</li> <li>Group to be always kept under control.</li> <li>Briefed to take care moving on uneven ground.</li> <li>All staff to have first aid kit on session.</li> </ul>	2	2	4							
<b>All participants –</b> Extreme weather.	<ul style="list-style-type: none"> <li>Check weather prior to start of session/day</li> <li>Cease activity if lightening is within 2 miles (1 mile per second from thunder to lightening)</li> <li>Alternative activity identified if winds are high. (yellow warning or higher)</li> <li>Regular shade and hydration breaks during summer period.</li> </ul>	2	3	5							
<b>All participants –</b> <ul style="list-style-type: none"> <li>Falling branches.</li> <li>Collapsing shelters</li> </ul>	<ul style="list-style-type: none"> <li>No one should be inside of the shelter whilst being constructed</li> <li>Staff to assist if needed</li> <li>Dynamic risk assessment of area being used checking fall any loose branches on trees.</li> <li>Continuous monitoring of all participants</li> <li>All shelters to be checked by instructor before going in.</li> </ul>	2	2	4							

Who could be harmed, and how?	What is already being done to control the risks?	*Risk Rating Severity x Likelihood			What further action is recommended to reduce risks further?	Action by whom?	Date action due	Date action done	Residual Risk Rating Severity x Likelihood		
		S	L	S x L					S	L	S x L
All participants – windy / extreme weather	<ul style="list-style-type: none"> <li>Weather forecast to be checked prior to start of session</li> <li>Session ceased if needed, check with management</li> </ul>	2	2	4							

\* Please refer to the risk rating matrix below. Further guidance on how to calculate a risk rating from the matrix is on the [Risk Assessment policy HS 004](#).

<b>Please now pass this assessment to your manager for approval</b>				
<b>Name of assessor's manager:</b>	<b>Luke Hoather</b>	<b>Date:</b>	<b>14/1/26</b>	<b>Manager's comments</b>
<b>Signature:</b>	<i>LHoather</i>			